

Band Council

Band council elections will be held during the last six weeks of the school year. These positions are open to all students in the band program. An interview will be required before your name will be placed on the ballot. Council members must be able to provide their own rides in order to participate in meetings. A council member who has two unexcused absences from a meeting or an unexcused absence from a performance will be removed from office.

President

- Commanding officer of the band.
- Plan and guide all band council meetings.
- Will be responsible for numerous assignments.
- Ensure that all council members are performing their assigned duties to a satisfactory level.
- Assist other council members in the performance of their duties as needed.

Vice President of Administration

- Take over in the absence of the president.
- Maintain all band hall bulletin boards.
- Maintain the music library.
- Will be responsible for insuring that all forms are available at all times.
- Maintain a posted calendar system with assistance from the Reporter and Historian.
- Help with fund raisers.

Vice President of Logistics

- Create a process to select and appoint the loading crew.
- Work with band staff and the loading crew to insure effective loading and movement of band equipment and uniforms for ALL travel.
- Create a system to insure that all equipment is loaded and transported correctly.
- Other duties as assigned.

Vice President of Uniforms

- Manage the uniforms of the band program in all areas such as cleaning, racking, storing, and issuing.
- Maintain a thorough inventory of all uniform related items.
- Establish a uniform crew to manage the uniform room.
- Insure that the uniform room is functional at all times.
- Insure proper care and storage of all uniforms.
- Issue appropriate penalties for uniform deficiencies.

Vice President of Student/Booster Relations

- Attend all Band Booster meetings.
- Maintain student involvement in fundraisers and keep information up to

date.

- Know all information that pertains to fundraisers including timetables, volunteer lists, nature of volunteer jobs, etc.
- Work with Boosters to secure food items for events as needed.

Secretary

- Checks and maintains attendance.
- Keep an accurate record of all band council meetings.
- Work with the Vice President of Administration on bulletin boards.
- Keep announcements up to date.
- Co-signs activity account check requests.
- Help with fund raisers.

Reporter

- Write news releases with director approval.
- Work with other council members as needed.
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Historian

- Create and maintain a historical record of the school year as it pertains to band.
- Work with Reporter to insure as much exposure of the band program as possible to the general public including the local newspapers and the yearbook.
- Work with other council members as needed.
- Will prepare a slide show/power point/movie for the concert/awards night.