

Rice High School Band

Request for Excused Absence or Early Dismissal

1. Attendance has a direct effect on your grade. Please do not allow your grade to suffer due to not turning in this form.
2. One week notice is required.
3. In unpredictable situations such as illness, please call the band office (234-3535 ext. 1908) or email (director@ricebands.com) with as much notice as possible and follow up with this completed form within three days.

Name: _____ Instrument: _____
Print

Email: _____ Phone: _____

Date(s) of Occurrence: _____

Reason:

____ Absence

____ Early Departure

Ensemble:

____ Marching Band

____ Concert Band

Function:

____ Full Band Rehearsal

____ Sectional

____ Performance

____ Contest

____ Other (specify)

State why the absence is necessary:

Parent Signature: _____

Date Submitted: _____

For Office Use Only:

Action: Excused _____

Unexcused _____ Director Signature: _____